



Children, Youth and Families Department  
Child Care Licensing  
SURVEY REPORT

#### Facility

**Name:** YMCA - Pinon Elem. **License Number:** 63640  
**Address:** 2921 Camino De Los Caballos, Santa Fe, NM 87507  
**Phone:** 5056038389 **Fax:** **E-mail:** stevanrodriguez21@yahoo.com

#### License Information

**Type:** 3 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 10/24/2018 **Expiration Date:** 10/23/2019

#### Capacity

**Over Age 2:** 100 **Under Age 2:** **Night Care:** **Playground:** 100  
**Square Footage:** 0

#### Census

**Over 2:** 33 **Under 2:** 0

#### Classrooms

**Number of Classrooms:** 1

#### Days and Hours of Operation - Morning

<b>Monday</b> Closed	<b>Tuesday</b> Closed	<b>Wednesday</b> Closed	<b>Thursday</b> Closed	<b>Friday</b> Closed
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

#### Days and Hours of Operation - Afternoon

<b>Monday</b> 2:45 PM - 6:00 PM	<b>Tuesday</b> 2:45 PM - 6:00 PM	<b>Wednesday</b> 2:45 PM - 6:00 PM	<b>Thursday</b> 2:45 PM - 6:00 PM	<b>Friday</b> 12:00 PM - 6:00 PM
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

#### Inspection

**Date:** 03/15/2019 **Time In:** 1:25 PM **Time Out:** 2:18 PM **Purpose:** Semi-Annual

#### Licensure

8.16.2.40 A Licensing Requirements	Compliance
8.16.2.40 B Capacity of a Program	Compliance
8.16.2.40 C,D Incident Reporting Requirements	Compliance

#### Administrative Requirements

8.16.2.41 A Administrative Records	Compliance
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### Administrative Requirements *(continued)*

8.16.2.41 B Mission, Philosophy and Curriculum Statement *Not Inspected*

8.16.2.41 C Parent Handbook *Not Inspected*

8.16.2.41 D Children's Records **Non-compliance**

*Of the 10 children's records reviewed, 2 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.41 form for the child(ren) with missing information.*

#### *Corrective Action Plan*

*Parents will be advised to review and add missing information. The program will review all children's records to ensure contact information for a physician or medical center is on file.*

Regulation: 8.16.2.41.D.2.b.

Date to be Completed: 04/14/2019

8.16.2.41 E Personnel Records *Compliance*

8.16.2.41 F Personnel Handbook *Not Inspected*

### Personnel & Staffing

8.16.2.42 A Personnel and Staffing Requirements *Compliance*

8.16.2.42 B Staff Qualifications *Compliance*

8.16.2.42 C Training *Compliance*

### Services & Care of Children

8.16.2.43 A Guidance *Compliance*

8.16.2.43 B Physical Environment *Compliance*

8.16.2.43 C Social-Emotional Responsive Environment *Compliance*

8.16.2.43 D Equipment and Program *Compliance*

8.16.2.43 E Additional Requirements for Children with Special Needs *N/A*

8.16.2.43 F Outdoor Play Areas *Compliance*

8.16.2.43 G Swimming, Wading and Water *N/A*

8.16.2.43 H Field Trips *Not Inspected*

### Food Service

8.16.2.44 B Meals and Snacks *Compliance*

Health & Safety Requirements (*continued*)

8.16.2.44 C Kitchens	Compliance
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## Health &amp; Safety Requirements

8.16.2.45 A Hygiene	Compliance
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8.16.2.45 B First Aid Requirements	Not Inspected
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8.16.2.45 C Medication	Not Inspected
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8.16.2.45 D Illnesses	Compliance
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8.16.2.46 A-H Transportation Requirements	N/A
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## Buildings, Grounds &amp; Safety

8.16.2.47 A Housekeeping	Compliance
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8.16.2.47 B Pest Control	N/A
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8.16.2.47 C Mechanical Systems	Compliance
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8.16.2.47 D Lighting, Lighting Fixtures and Electrical	Compliance
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8.16.2.47 E Exits and Windows	Compliance
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8.16.2.47 F Toilet and Bathing Facilities:	Compliance
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8.16.2.47 G Safety Compliance:	<b>Non-compliance</b>
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*The program failed to conduct a fire drill for the month(s) of February. Was performed but forgot to log it on monthly form. Was corrected on site.*

*Corrective Action Plan*

*A monthly fire drill will be held and recorded.*

Regulation: 8.16.2.47.G.2.

Date to be Completed: 04/14/2019

8.16.2.47 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
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8.16.2.47 I Pets	N/A
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## Additional Comments

None

## Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Diana Martinez*



Facility Representative: *Stevan Rodriguez*